



PROGRAM SUMMARY & COACH APPLICATION

STUYPREP 2018

PROGRAM DETAILS

| Executive Summary | |
|-------------------|--|
| Who | We are seeking current Stuyvesant High School students and Stuyvesant High School alumni who are willing to volunteer their time to be coaches for StuyPrep |
| What | A program in which you will be working in small groups with rising eighth graders from underrepresented groups to help them prepare for the SHSAT. You will have considerable autonomy to help guide the experience and development of your mentees |
| When | Saturday mornings from 10:00AM – 2:30PM starting on Saturday, August 25, 2018 and ending on Saturday, October 13, 2018 (with no session on Labor Day weekend) |
| Where | All Saturday morning sessions will take place at Stuyvesant High School (345 Chambers Street in Tribeca) |
| Why | You may be motivated by: helping students who may not have the advantages that others have; amazing mentoring experience working with younger students; a good thing to put on your college applications. We will reimburse travel to and from Stuyvesant. |

StuyPrep (or the “Program”) was founded in 2016 by the Stuyvesant High School Alumni Association (the “SHSAA”) to assist middle school students from underrepresented areas of New York City gain admission to Stuyvesant High School and the other specialized high schools of New York City. The Program is funded and operated by the SHSAA, is entirely volunteer-driven, and is free for all students accepted into the Program.

We are about to begin the third year of this Program, and this year, we will be working with a collection of schools that are predominantly in Brooklyn. **We are seeking Stuyvesant High School students and alumni who can be coaches (mentors, tutors, and role models) for the middle school students that participate in the Program.**

HOW IS STUYPREP ORGANIZED?

StuyPrep will be split into two phases this year: (i) a first phase of classroom instruction provided by Kaplan (“Phase One”); and (ii) a second phase of tutoring and mentoring provided by Stuyvesant High School student and alumni volunteers (“Phase Two”).

Phase One will be managed by employees of Kaplan, and will take place at three locations that the SHSAA will determine. During Phase One, all the students will be exposed to Kaplan’s standard SHSAT course so that by the start of Phase Two, all students have been introduced to the material at least once.

Phase Two sessions will take place at Stuyvesant High School, and will be led by our coaches (i.e., you). **By volunteering for the Program, you are agreeing to be active in Phase Two of the Program only.**

PHASE ONE (Jun. 30 – Aug. 18)

- Students will take an SHSAT preparation course taught by Kaplan.
- No obligation for our volunteer coaches.
- The course will be taught mostly in a classroom lecture format.
- Will take place at schools across NYC.

PHASE TWO (Aug. 25 – Oct. 13)

- Students will work in small groups and receive further tutoring and mentoring.
- The groups will be led by current Stuyvesant High School students and alumni (our coaches)
- Will take place at Stuyvesant High School.

WHAT IS MY COMMITMENT?

The commitment is for seven Saturdays between August 25 and October 13 (no session on September 1), where you agree to be present at Stuyvesant High School by 10:00AM – 2:30PM. October 13 marks the final week of the program, as we expect that the SHSAT will be held on October 20 this year.

| AUGUST 2018 | | | | | | |
|-------------|----|----|----|----|----|----|
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| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

| SEPTEMBER 2018 | | | | | | |
|----------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

| OCTOBER 2018 | | | | | | |
|--------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

LEGEND

- PHASE TWO CLASS
- EXPECTED SHSAT EXAM DATE

WHAT WILL I DO AS A COACH?

We intend to pair the middle school students with groups of volunteer coaches in a ratio of roughly three middle school students for every two volunteers.

As one of the coaches in these groups, you will be given significant freedom to work with the middle school students with whom you are paired. The idea is to tutor them and work with them to help them prepare for the SHSAT, to guide them through the process of selecting a high school, to discuss high school life and prepare them for what to expect, and to serve as a positive role model for the middle school students.

WHAT DO I GET?

The program offers you a unique way to make a very important impact on a person's life, and to share the gift of an excellent public education, which may otherwise be unavailable to that person. Also, it helps to self-remedy the perceived diversity issue at Stuyvesant, and demonstrates that we are a caring, inclusive community.

For students: potential college choices will look very favorably on your participation in the Program. We are happy to serve as references for you as you submit college applications or future internship applications. For exceptional students, we are happy to write more formal recommendation letters.

Finally, we will provide a \$10/week stipend to defray the costs of travel and the time commitment.

HOW DO I APPLY?

Simply answer the questions on the following page under the section titled "Application" – you can submit your application electronically via the Google Form link on <https://www.stuyalumni.org/get-involved-in-stuyprep/>

The deadline for applications is **June 30, 2018 at 11:59pm**.

HOW ELSE CAN I GET INVOLVED?

If you are interested in another opportunity working with children from the community through the New York Public Library ("NYPL"), please contact Michael Rios (a Stuyvesant alumnus) at michaelrios@nypl.org. The NYPL is running a similar program through their branches aimed at helping to prepare local children for the SHSAT as well.

APPLICATION

1. Please write a brief personal statement providing background information about yourself, and please explain what motivated you to apply to be a coach in StuyPrep.
2. For students, please give the grade level you expect to be in September 2018. For alumni, please provide the year in which you graduated from Stuyvesant and your higher education alma mater(s).
3. Please confirm you understand and agree with the following: *You understand the commitment you are making, and what that entails. You understand that you will be expected to conduct yourself in a courteous and professional manner. You understand that being a coach means you have a commitment to attend each week. In the event that you cannot attend a certain week, you understand that it is your responsibility to inform us ahead of time.*
4. If you are aware of weeks you cannot attend the Program, please list them.
5. There will be a mandatory training session for the Program in July or August. Please confirm that you can attend the session. If there are certain dates in July and August that do not work for you, please provide them to us. If you cannot attend the training session, we would expect you to get in touch with us or with another coach to refresh on the material covered.
6. Please confirm that you understand that as part of your involvement in StuyPrep, you will be required to sign (or have your parents sign) a photo and biography release for the benefit of the SHSAA so that it may use this information for various purposes, including to help fundraise for the StuyPrep program.